

## Lieutenant Governor Statement of Commitment

Committing to serve on the Florida District Board is a substantial responsibility, not to be taken lightly. As Lieutenant Governor, you will be expected to assume the following duties. Please note that these duties are the *minimum* requirements of the office and are therefore not all-inclusive (other responsibilities may fall upon you as requested.)

The Lieutenant Governor shall,

1. Abide by, fulfill, and enforce all policies and procedures set forth in all District and CKI governing documents.
2. Assist the Governor with the work of the District within their Division with a special emphasis on membership growth, new club building, and club reactivations.
3. Make no less than one official visit to each club within the division. The visit may include a club meeting or event. This policy shall not apply when travel distance to a club from the Lt. Governor's home club exceeds 150 miles by standard travel routes. In cases where distance exceeds 150 miles, the Governor shall establish appropriate visitation and communication requirements.
4. Support the District Secretary in their efforts to compile and update the list of club officers' contact information.
5. Assist in the collection of Club Monthly Report Forms, District dues, and International fees.
6. Establish contact with all Kiwanis and Key Club District Officers within the division through introductory letters. They shall maintain constant contact with these individuals throughout the year, keeping them informed of all CKI events and actions.
7. Attempt to revitalize any inactive club within the division and shall build as many new clubs as possible, with the assistance of Kiwanis, other CKI Clubs, as well as the District Club Building Committee.
8. Be responsible for membership growth and CKI education within the division. They shall assist each CKI Club President and keep each club informed of all District and International functions and shall speak about CKI at club, divisional, and district meetings upon request.
9. Attend the CKI District Convention, Leadership Training Conference, District Officers' Training Conference, and all meetings of the District Board. They shall also attend the Circle K International Convention, and when possible, the Kiwanis and Key Club District Conventions.
10. Maintain a proper set of files to be passed on to their successor and shall brief the incoming Lieutenant Governor on the duties of the office.

The undersigned agrees to fulfill these duties, if elected, to the best of their ability.

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Candidate Name

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Candidate Signature

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Date